

**RICHLAND PUBLIC FACILITIES DISTRICT – AGENDA**  
**REACH MUSEUM 1943 COLUMBIA PARK TRAIL RICHLAND**  
**THURSDAY, JANUARY 22, 2026 5:30 P.M.**  
**REGULAR MEETING: #01-2026**

Join by Zoom <https://us02web.zoom.us/j/84962872903>

TOPIC	AGENDA ITEMS
<b>Call to Order / Roll Call</b>	Roll Call
<b>Agenda</b>	Approval of Agenda
<b>Consent Agenda</b>	<ul style="list-style-type: none"> <li>• December 18, 2025, Regular Meeting Minutes (Attachment 1)</li> <li>• December Financial Reports  Profit &amp; Loss (Attachment 2)  Balance Sheet (Attachment 3)  Statement of Cash Flow (Attachment 4)  Transaction Detail (Attachment 5)</li> </ul>
<b>Liaison Comments</b>	<ul style="list-style-type: none"> <li>• City Council Liaison – Jhoanna Jones</li> <li>• Reach Foundation Liaison – Dan Boyd</li> <li>• Arts Center Task Force Liaison – Blake Smith</li> </ul>
<b>*Public Comments</b>	<ul style="list-style-type: none"> <li>• Public Comments</li> </ul>
<b>REACH Museum Business</b>	<ul style="list-style-type: none"> <li>• Executive Director’s Report – Rosanna Sharpe (Attachment 6)</li> <li>• REACH Audio System Repair &amp; Upgrade (Attachment 7)</li> <li>• REACH Employee Handbook (Attachment 8)</li> <li>• Approve \$76,218 - 631 Fund Debt Service Transfer Budgeted for January – Sherri Fluitte</li> </ul>
<b>RPFDP Reports</b>	<ul style="list-style-type: none"> <li>• Richland PFD President's Report – Steven Wiley</li> <li>• RPFDP Finance Committee Report – Ted Miller</li> </ul>
<b>New Business</b>	<ul style="list-style-type: none"> <li>• Approve Request for Proposal Architectural Feasibility Study for REACH Museum Upgrades (Attachment 9) – Steven Wiley</li> </ul>
<b>Old Business</b>	<ul style="list-style-type: none"> <li>• Approve the amended RPFDP Budget to include audit costs (Attachment 10) – Steven Wiley</li> <li>• Approve Richland PFD Executive Director Position Description (Attachment 11) – Steven Wiley</li> </ul>
<b>Next Meetings Schedule</b>	<ul style="list-style-type: none"> <li>• Next Meeting Scheduled for February 19, 2026</li> </ul>
<b>Adjournment</b>	

MEMBERS	LIAISONS
Steven Wiley, President	City Council Liaison, Jhoanna Jones
Doug McMakin, Vice President	Reach Foundation Liaison, Dan Boyd
Charles “Ted” Miller, Secretary/Treasurer	REACH Executive Director, Rosanna Sharpe
Michael Wiemers, Board Member	Arts Center Task Force Executive Director, Blake Smith
Evan Rosenberg, Board Member	

**ATTACHMENTS:**

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| <ol style="list-style-type: none"> <li>1. December 18, 2025, Regular Meeting Minutes</li> <li>2. December Profit &amp; Loss</li> <li>3. December Balance Sheet</li> <li>4. December Statement of Cash Flow</li> <li>5. December Transaction Detail</li> <li>6. Executive Director’s Report</li> </ol> | <ol style="list-style-type: none"> <li>7. REACH Audio System Repair &amp; Upgrade Project</li> <li>8. REACH Employee Handbook</li> <li>9. RFP Architectural Feasibility Study</li> <li>10. RPFDP 2026 Budget</li> <li>11. Richland PFD Executive Director Position Description</li> </ol> |
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*\* Public Comments by participants shall always be allowed. Public Comments are limited to three minutes. The Board President may ask the speakers to identify themselves; no one will be allowed to speak without first being recognized by the Board President. The Board will accept comments but may not directly respond to comments, questions, or concerns during Public Comment.*