

**RICHLAND PUBLIC FACILITIES DISTRICT – AGENDA
REACH MUSEUM 1943 COLUMBIA PARK TRAIL RICHLAND
THURSDAY, DECEMBER 18, 2025 5:30 P.M.
REGULAR MEETING: #12-25**
Join by Zoom <https://us02web.zoom.us/j/87345033151>

TOPIC	AGENDA ITEMS
Call to Order / Roll Call	Roll Call
Agenda	Approval of Agenda
Consent Agenda	<ul style="list-style-type: none"> • November 20, 2025, Regular Meeting Minutes (Attachment 1) • November Financial Reports <ul style="list-style-type: none"> Profit & Loss (Attachment 2) Balance Sheet (Attachment 3) Statement of Cash Flow (Attachment 4) Transaction Detail (Attachment 5)
Liaison Comments	<ul style="list-style-type: none"> • City Council Liaison – Jhoanna Jones • Reach Foundation Liaison – Dan Boyd • Arts Center Task Force Liaison – Blake Smith
*Public Comments	<ul style="list-style-type: none"> • Public Comments
REACH Museum Business	<ul style="list-style-type: none"> • Executive Director's Report – Rosanna Sharpe (Attachment 6) • Approve Payment of Devfuzion Invoices #5744 & #5745 – (Attachment 7) • Approval of 2026 Operating Budget – Rosanna Sharpe (Attachment 8)
RPFD Reports	<ul style="list-style-type: none"> • Richland PFD President's Report – Steven Wiley • RPFD Finance Committee Report – Ted Miller
New Business	<ul style="list-style-type: none"> • RPFD Operating Budget – Steven Wiley (Attachment 10) • RPFD Executive Director search (Attachment 11) • Consulting contracts for Amphitheater and basement upgrades (Attachment 12)
Old Business	<ul style="list-style-type: none"> • Approve RPFD 2025 Strategic Plan – Steven Wiley (Attachment 9)
Next Meetings Schedule	<ul style="list-style-type: none"> • Next Meeting Scheduled for January 15, 2026
Adjournment	

MEMBERS	LIAISONS
Steven Wiley, President	City Council Liaison, Jhoanna Jones
Doug McMakin, Vice President	Reach Foundation, Dan Boyd
Charles "Ted" Miller, Secretary/Treasurer	Arts Center Task Force, Blake Smith
Michael Wiemers, Board Member	
Evan Rosenberg, Board Member	

ATTACHMENTS:

1. November 20, 2025, Regular Meeting Minutes	7. Devfuzion Invoices #5744 & 5745
2. November Profit & Loss	8. 2026 Operating Budget
3. November Balance Sheet	9. RPFD 2025 Strategic Plan
4. November Statement of Cash Flow	10. RPFD Operating Budget
5. November Transaction Detail	11. RPFD Executive Director job description
6. Executive Director's Report	12. Consultation requirements for upgrades

** Public Comments by participants shall always be allowed. Public Comments are limited to three minutes. The Board President may ask the speakers to identify themselves; no one will be allowed to speak without first being recognized by the Board President. The Board will accept comments but may not directly respond to comments, questions, or concerns during Public Comment.*