

**RICHLAND PUBLIC FACILITIES DISTRICT  
REACH MUSEUM 1943 COLUMBIA PARK TRAIL, RICHLAND  
THURSDAY AUGUST 15, 2024 MEETING TIME: 5:30 P.M.**

**REGULAR MEETING: #08-24**

**MINUTES**

**CALL TO ORDER**

President Steven Wiley called the meeting to order at 5:32 p.m.

**ROLL CALL**

**MEMBERS**

Steven Wiley, President	Present
Veronica Kenney, Vice President	Present
Miriam Kerzner, Secretary/Treasurer	Present
Bill King	Present
Ted Miller	Present

**LIAISONS**

City Council Liaison: Jhoanna Jones	Present
Reach Foundation: Dan Boyd	Present

**STAFF**

Rosanna Sharpe, Executive Director	Present
Sherri Fluaitte, Finance Manager	Present

**APPROVAL OF AGENDA**

Ms. Kerzner moved, and Mr. King, seconded a motion to approve the August 15, 2024, Richland PFD Agenda as presented.

Motion Carried 4-0

**APPROVAL OF CONSENT AGENDA**

Ms. Kenney moved, and Ms. Kerzner seconded a motion to approve the August 15, 2024, consent agenda as presented.

Motion Carried 5-0

**COMMITTEE/LIAISON COMMENTS**

- City Council – Jhoanna Jones  
Nothing to report.

- Reach Foundation – Dan Boyd  
Mr. Boyd reported at the August 12, 2024, Reach Foundation meeting members elected two new foundation members; Clifford Clark and Alan Landers. Tere Thornhill, Architect, presented on the REACH Museum expansion including the spaces identified in previous meetings, the general function for each space, preliminary sketching and rough numbers on costs. An update on the Spuds n Suds fundraiser provided by committee members. The Vanguard investment accounts are performing fine although there is a lot of fluctuation.

**PUBLIC COMMENTS**

None

**REPORTS AND CORRESPONDENCE**

- Executive Director's Report – Rosanna Sharpe

Ms. Sharpe shared highlights of the April REACH Museum Executive Director's Report.

- The REACH 10<sup>th</sup> Anniversary July programming was extremely successful for the museum and the community. Free admission days attracted 1,462 visitors and an additional 1,244 cruise line guests. The July revenues, \$18,488 were the most robust seen since Ms. Sharpe started at the REACH. The after-hours member's only reception was well attended providing good engagement with members and an evening enjoyed by everyone. The 10<sup>th</sup> Anniversary Exhibit in the Rotating Gallery will remain through Spuds n Suds and Screech at the REACH, closing on October 26.
- A new exhibit from Crow's Shadow Institute of the Arts opens in early November as a part of the Native American Heritage Month celebration at the REACH. A member's sneak peek reception with talks from the artists, the Drummers and Dancers program, and a screening of the documentary "Inhabitants: Indigenous Perspectives on Restoring Our World" are included in the November events.
- Ms. Sharpe reported at the Benton County PFD meeting members authorized a quarter-two voucher for \$32,693; the funds were deposited into the 631 Fund. Benton Co. PFD members are researching the extension of their tax authority to be able to continue supporting the Kennewick PFD and Richland PFD projects. Kennewick PFD provided a report on their expansion project, breaking ground in January 2025, and scheduled to open in June 2026.
- Ms. Sharpe met and toured with the Columbia Center Rotary Charity Board. The charity board is interested in supporting a project in the Tri-Cities and is considering upgrades to the REACH amphitheater and outdoor restrooms as their project. Tere Thornhill completed schematics and cost estimates for this project. A formal presentation to the full charity board will be scheduled.
- Mr. King and Ms. Sharpe met with Tere Thornhill to review the expansion project and cost estimates in preparation for the workshop with the City Council.
- The Coyote Canyon Mammoth Dig Site tour attended by staff members and board members provided a close-up look at the excavation work being done.
- The museum HVAC work funded by the Benton County PFD set-aside funds will conclude this week with the air duct cleaning.
- Ms. Sharpe has created an infographic for the 10<sup>th</sup> Anniversary program sponsors recognition and thanks.
- The tour of WSU Hanford History Project at the Port of Benton, White Bluffs Center, is August 29, at 3:00 pm. RPFDD board members are invited to attend.

**BUGET COMMITTEE**

None

**NEW BUSINESS****OLD BUSINESS**

- Joint City Council & RPFDD Workshop Planning

Mr. Wiley provided copies of the draft agenda and talking points for the August 27, Richland PFD and City Council Joint Workshop. Agenda bullet points will be shown on PowerPoint slides. Based on recent city council workshops, questions and answers will be deferred to the end of the presentation. RPF board members reviewed the talking points and time allocated to each. Mr. Wiley will provide copies of the presentation to the council one week prior to the workshop.

After discussion with board members content rearrangements and talking points included on the slides as part to be included as part of the record. Mr. Wiley will revise the agenda and, if needed, will call a special meeting for the RPF board to preview it.

**OTHER BUSINESS**

- Columbia Park West Visioning Workshop  
Mr. Wiley reported the status of the STEM Park visioning workshop facilitated by Eric Ralston. Mr. Wiley and Mr. Ralston are in the process of recruiting participants for the workshop. A webpage with a QR code for people interested in participating in the workshop will be available. Potential participants can enter demographic information, and this data used to provide a pool of candidates.
- Update ACTF Proposal  
Mr. Wiley provided copies of the ACTF updated proposal with financial revisions based on best practices.
- Mr. Wiley shared the logistics required for the RPF ballot measure. Approval of the RPF resolution for funding for the performing arts center to the Benton County Auditor requesting the measure to be placed on the ballot. Filing 60 days before the February 12 vote, a December deadline for filing. Two representatives representing the pros and cons of the measure needed to satisfy the legal requirements to get the tax measure on the ballot. A draft of the measure is to be presented to the RPF.

Ms. Sharpe and board members thanked Ms. Kerzner and Mr. King for their outstanding work on the RPF Board of Directors and the REACH Museum. Thank you on behalf of the staff for the good work that you have done.

**NEXT MEETING**

The next Richland PFD meeting is on September 19, 2024.

**ADJOURNMENT**

President Wiley adjourned the Regular Meeting at 6:20 p.m.

Prepared by: Dianna Millsap

Reviewed by



