

**RICHLAND PUBLIC FACILITIES DISTRICT
REACH, 1943 COLUMBIA PARK TRAIL, RICHLAND
TUESDAY, JANUARY 29, 2019 MEETING TIME: 9:00 A.M.**

WORKSHOP: #03-19

MINUTES

CALL TO ORDER

President Dan Boyd called the meeting to order at 9:03 a.m.

ROLL CALL

MEMBERS

Dan Boyd, President	Present
Bill King, Vice President	Present
Shirley Long, Secretary/Treasurer	Present
Veronica Kenney	Excused
Miriam Kerzner	Excused

LIAISONS

City Council Liaison: Phillip Lemley	Present
The Reach Foundation: Steve Simmons, Interim	Excused
Alternate Council Liaison: Sandra Kent	Absent

STAFF

Rosanna Sharpe, Executive Director
Dianna Millsap, Executive Assistant
Sherri Fluaitte, Finance Manager

APPROVAL OF AGENDA

Mr. King moved and Ms. Long seconded a motion to approve the January 29, 2019, Richland PFD Workshop agenda as presented

Motion Carried 3-0

WORKSHOP ITEM

- Strategic Planning Day 2 - Agenda

ADJOURNMENT

Ms. Long moved and Mr. King seconded a motion to adjourn

Motion Carried 3-0

President Boyd adjourned the workshop at 2:20 p.m.

Prepared by: Dianna Millsap

Reviewed by:



**The REACH Museum
Strategic Planning Workshop, Day 2
Tuesday, January 29, 2019
9:00A.M. – 4:00P.M.
Multipurpose Room, REACH Museum**

Agenda

9:00 AM	Welcome Review Progress Goal for the Day	Rosanna Sharpe Museum Director
9:15 AM	Review Mission/Vision/Goals Discuss and Vote on Priority Goals Prioritize Major Goals	Art Wolf Facilitator
10:00 AM	BREAK	
10:15 AM	Goals and Strategic Objectives Small Group Assignment: Develop Strategic Objectives for Each Goal	Facilitator
12:00 PM	ON-SITE LUNCH BREAK	
12:30 PM	Goals and Strategic Objectives (continued) Report Out Large Group Exercise: Prioritize Strategic Objectives	Facilitator
1:45 PM	BREAK	
2:00 PM	Resources and Partnerships to Accomplish Goals Small Group Discussion: Report Out	Facilitator
2:45 PM	Questions and Wrap Up Discussion	Museum Director, Facilitator
3:00 PM	Next Steps	Facilitator
3:15 PM	Evaluate Workshop Day 2	Participants

Day 2 Workshop Goals

- Confirm Mission/ Vision/Major Goals
- Confirm and rank priority goals
- Identify strategic objectives for each goal
- Prioritize strategic objectives
- Resources and partnerships to accomplish goals
- Discuss next steps and additional input opportunities